

1st STOP CHECKLIST: AIRCRAFT SALES/LEASING/RENTAL

REQUIREMENTS & REGULATIONS

- [] The **Ohio Department of Transportation's Office of Aviation** has established standards, guidelines, and regulations concerning aircraft, airports, pilots, etc. For complete information, contact the Office of Aviation at **614-387-2354**. The office is also on-line at <http://www2.dot.state.oh.us/aviation> . **Remember to check local government agencies**

- [] More information about Ohio's aircraft regulations and standards can be found in **Ohio Revised Code Section (ORC) 4561**; <http://codes.ohio.gov/orc>

- [] The **Federal Aviation Administration (FAA)** also regulates aircraft, airports, pilots, schools, etc. Contact the FAA office nearest you for complete information. The FAA is also on-line at www.faa.gov. **Remember to check local government agencies**
 - Cincinnati: (513) 842-9600
 - Cleveland: (440) 686-2001
 - Columbus: (614) 255-3120

- [] The sale and rental of aircraft is subject to sales tax. You need a **VENDOR'S LICENSE** from **YOUR COUNTY AUDITOR**. **Remember to check local government agencies**

- [] The **OHIO DEPARTMENT OF TAXATION** can be reached at **(888) 405-4039** for **Business Taxpayer Assistance**; **(800) 282-1782** for the **Forms Request Line**; or **(888) 405-4089** for **Tax Registration**. Information is also on-line at <http://tax.ohio.gov>. **Remember to check local government agencies**

- [] If there will be gasoline storage tanks on-site, contact the local fire authority or the **State Fire Marshal**. Contact the State Fire Marshal's Office at **(614) 752-8200**. Information is also on-line at www.com.state.oh.us/fire. **Remember to check local government agencies**

- [] Contact the **Ohio Environmental Protection Agency (EPA)** at **(614) 644-3020** for **general inquiries** or **(800) 329-7518** for the **Small Business Hotline**; for information about the proper disposal of hazardous waste. The Ohio EPA is also on-line at www.epa.state.oh.us.
Remember to check local government agencies

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.