

# 1<sup>st</sup> STOP CHECKLIST: APARTMENT LOCATOR SERVICE

## REQUIREMENTS & REGULATIONS

- [] If you are offering apartment-locating services, you must be licensed as a real estate broker by the Ohio Department of Commerce. Contact the **Division of Real Estate and Professional Licensing** at (614) 466-4100. Information is also on-line at [www.com.state.oh.us/real](http://www.com.state.oh.us/real). *\*Remember to check local government agencies\**
  
- [] More information about real estate broker regulations can be found in **Ohio Revised Code (ORC) Section 4735**. The ORC can also be found in your local library or on-line at <http://codes.ohio.gov/orc>. *\*Remember to check local government agencies\**

**For more help, contact your local Small Business Development Center (SBDC).**

[www.ohiosbdc.ohio.gov](http://www.ohiosbdc.ohio.gov)

**\*REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES\***

**THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.**