

1st STOP CHECKLIST:

BAKERY

Checklist

- Contact your local **Health Department** for license and inspection information.
- If your bakery will be based in your home, contact **Ohio Department of Agriculture's Division of Food Safety** for inspection and permit information. The division can be reached at **(614) 728-6250** or www.agri.ohio.gov/divs/FoodSafety/foodsafety.aspx.
- Ohio's Bakery Laws and Sanitary Regulations can be found in **Ohio Revised Code (ORC) Section 911** <http://codes.ohio.gov/orc/911> and **Ohio Administrative Code (OAC) 901:3-1-01 through 901:3-01-05**.
- Ohio's food labeling and retail food safety rules can be found in [OAC 901:3](#) and [901:6-3-01](#) through 901:6-3-12.
- Ohio's Food, Drug, Cosmetic and Device law can be found in [ORC Section 3715](#).
- Detailed requirements for specific food and beverage production can also be found in [OAC 901](#).
- Contact the **Ohio Environmental Protection Agency (EPA)** at **(614) 644-3020** for **general inquiries** or **(800) 329-7518** for the **Small Business Hotline**; for information about the proper disposal of hazardous and solid waste. The Ohio EPA is also on-line at www.epa.state.oh.us.
- Beverage and retail sales are taxable. You must have a **VENDOR'S LICENSE** from [YOUR COUNTY AUDITOR](#).
- If you have questions about what or when food and beverage sales are taxable, contact the **OHIO DEPARTMENT OF TAXATION** at **(888) 405-4039** for **Business Taxpayer Assistance**; **(800) 282-1782** for the **Forms Request Line**; or **(888) 405-4089** for **Tax Registration**. Information is also on-line at <http://tax.ohio.gov>.
- Weighing and measuring devices must be inspected. Contact your **COUNTY AUDITOR**.
- If you will feature recorded **music**, you must have permission from the owner of the copyrighted material. You can do this by contacting **ASCAP** or **BMI**. For more information, contact **ASCAP** at **(212) 621-6000** (www.ascap.com) or **BMI** at **(212) 220-3000** at (www.bmi.com). ***Remember to check local government agencies***

The information contained in this site is for general guidance on matters of interest only and reflects solely the information about the requirements of the State of Ohio. Note, there may be additional local and federal requirements. Accordingly, the information on this site is provided with the understanding that ODSA is not herein engaged in rendering legal, accounting, tax, or other professional advice and services. Before making any decision or taking any action, consult a professional. For more help, contact your local **Small Business Development Center (SBDC) at www.ohiosbdc.ohio.gov Also, remember to check local government agencies. This checklist is about state requirements. Funded in part through a grant with the U.S. Small Business Administration.*

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The **ORC** and **OAC** can be found in your local library or on-line at <http://codes.ohio.gov/orc>.

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