REQUIREMENTS & REGULATIONS

[] As a business owner in Ohio, you should be aware of Ohio’s consumer laws. Please read the attached information about consumer laws from the Ohio Attorney General’s Office. If you have questions, contact the Ohio Attorney General’s Office at (877)-244-0515 or (614) 466-4320. Information is also on-line at www.ohioattorneygeneral.gov. *Remember to check local government agencies*

[] The rental of the ballroom or party hall is **not taxable.** *Remember to check local government agencies*

[] If food will be served, you must have a **food service operation license.** Contact your local health department for license and inspection information. *Remember to check local government agencies*

[] If alcoholic beverages will be served, you must have the appropriate permits. Contact the Ohio Department of Liquor Control at (614) 644-2360 for more information. Information is also on-line at www.liquorcontrol.ohio.gov. *Remember to check local government agencies*

[] Sales tax must be charged on **food and beverages prepared and consumed** on the premises. You need a **VENDOR’S LICENSE.** Contact YOUR COUNTY AUDITOR or the OHIO DEPARTMENT OF TAXATION. *Remember to check local government agencies*

[] If you have questions about sales tax, contact the OHIO DEPARTMENT OF TAXATION at (888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also on-line at http://tax.ohio.gov. *Remember to check local government agencies*

[] If you will feature recorded or live **music,** you must have permission from the owner of the copyrighted material. You can do this by contacting ASCAP or BMI. For more information, contact ASCAP at (212) 621-6000 (www.ascap.com) or BMI at (212) 220-3000 at (www.bmi.com). *Remember to check local government agencies*

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

*REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES*

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.