

# BRIDAL SHOP/CONSULTANT/WEDDING PLANNER

## Checklist

- The **State of Ohio does not** require a specific license for wedding planning or consulting.
- All **retail sales and rentals** are taxable (unless they are declared tax exempt by the Ohio Department of Taxation). All retailers must have a **VENDOR'S LICENSE**, collect sales tax, file tax returns, and keep complete records of transactions.
- If you have questions sales tax, contact the OHIO DEPARTMENT OF TAXATION at (888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also on-line at <http://www.tax.ohio.gov>.
- You must charge sales tax on food eaten on the premises of your business, beverages, equipment rental and retail sales. You need a **VENDOR'S LICENSE**. Contact **YOUR COUNTY AUDITOR** or the Ohio Business Gateway at <http://business.ohio.gov>.
- If you will sell upholstered or stuffed items, contact the Ohio Department of Commerce's Division of Industrial Compliance, Bedding and Upholstered Furniture Section for licensing information. They can be reached at (614) 644-2236. The Ohio Department of Commerce is on-line at <http://com.ohio.gov/dico/>.
- Tailors or dressmakers must comply with the Federal Trade Commission's (FTC) care labeling rules.
- Depending on the type of product you will make, there may be additional state-level labeling requirements. Check the **Ohio Revised Code (ORC)** and **Ohio Administrative Code (OAC)** for more information. Both the ORC and OAC can be found in your local library and are on-line at <http://codes.ohio.gov/orc>.
- If you will provide catering services, you must have a **catering food service operation license**. Contact **your local health department** for license and inspection information.
- If you will serve **alcoholic beverages**, you must have the appropriate permit. Contact the **Ohio Department of Liquor Control** at (614) 644-2360 for more information. Information is also on-line at <http://www.com.ohio.gov/liqr/>.
- If you will feature recorded or live **music**, you must have permission from the owner of the copyrighted material. You can do this by contacting **ASCAP** or **BMI**. For more information, contact **ASCAP** at (212) 621-6000 ([www.ascap.com](http://www.ascap.com)) or **BMI** at (212) 220-3000 at ([www.bmi.com](http://www.bmi.com)).

*For more help, contact your local Small Business Development Center (SBDC) at [www.ohiosbdc.net](http://www.ohiosbdc.net). Also, remember to check Federal, State and local government agencies. This checklist is about state requirements. Funded in part through a grant with the U.S. Small Business Administration.*



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NAICS 448190/25(Bridal Shop/Consultant), NAICS 812990/25 (Wedding Planner)

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