

1st STOP CHECKLIST: CANDY/CONFECTIONARY

REQUIREMENTS & REGULATIONS

- [] Contact your **local health department** and the **Ohio Department of Agriculture's Division of Food Safety** for inspection and permit information. The Division of Food Safety can be reached at **(614) 728-6250** and is on-line at www.agri.ohio.gov. ****Remember to check local government agencies****
- [] Ohio's food labeling and retail food safety rules can be found in **Ohio Administrative Code (OAC) 901:3 and 901:6-3-01 through 901:6-3-12**.
- [] Ohio's Food, Drug, Cosmetic and Device law can be found in **ORC Section 3715**.
- [] Detailed requirements for specific food and beverage production can also be found in **OAC 901**.
- [] The **ORC** and **OAC** can be found in your local library or on-line at <http://codes.ohio.gov/orc>.
- [] Weighing and measuring devices must be inspected. Contact the **Ohio Department of Agriculture's Division of Weights and Measures** at **(614) 728-6290** or **YOUR COUNTY AUDITOR**.
- [] Contact the **Ohio Environmental Protection Agency (EPA)** for information about the proper disposal of hazardous and solid waste. The EPA can be reached at **(614) 644-3020 for General Inquiries** or **(800) 329-7518 for the Small Business Hotline**. The Ohio EPA is also on-line at www.epa.state.oh.us.
- [] You must charge sales tax on retail sales, food sold and eaten on the premises of your business and beverages. You need a **VENDOR'S LICENSE**. Contact **YOUR COUNTY AUDITOR** or the **OHIO DEPARTMENT OF TAXATION**.
- [] If you have questions about what or when food and beverage sales are taxable, contact the **OHIO DEPARTMENT OF TAXATION** at **(888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line**. Information is also on-line at <http://www.tax.ohio.gov>.
- [] If you will sell stuffed items such as toys, you must contact the **Ohio Department of Commerce's Division of Industrial Compliance, Bedding and Upholstered Furniture Section** for licensing information. They can be reached at **(614) 644-2223** and are on-line at <http://www.com.state.oh.us/dico>.

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.