

COSMETIC THERAPY/ COSMETIC SALES AND MANUFACTURING

Checklist

- If your cosmetic business is an in-home (door-to-door) sales operation, you must comply with the *Ohio Home Solicitation Sales Act*. If you sell cosmetics via mail, telephone, or internet you must comply with the *Ohio Telephone Solicitation Sales Act*. If you have questions regarding these rules, contact the **Ohio Attorney General's Office** at **(877) 244-6446** or **(614) 466-4320**. The office is also on-line at <http://www.ohioattorneygeneral.gov/>
- If you are selling Avon, Mary Kay, etc., check with the parent company to find out if they file sales tax returns on behalf of the representative. If they do not or you are not a company representative, you must have a **VENDOR'S LICENSE**, collect sales tax, file tax returns, and keep complete records of transactions. If you have questions about what sales are taxable, contact the **Ohio Department of Taxation** at **(888) 405-4039 for Business Tax Assistance; (888) 405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line**. Information is also on-line at <http://www.tax.ohio.gov>
- All cosmetic therapists practicing in Ohio must be licensed by the **State Medical Board of Ohio**. The **State Medical Board of Ohio** can be reached at **(614) 466-3934**. Information is also available on-line at <http://med.ohio.gov>
- Contact the **Ohio Environmental Protection Agency (EPA)** for information about the proper disposal of hazardous and solid waste. The **EPA** can be reached at **(614) 644-3020 for General Inquiries or (800) 329-7518 for Office of Compliance Assistance and Pollution Prevention**. The Ohio EPA is also on-line at epa.ohio.gov
- Ohio has laws concerning electrolysis or hair removal license. These laws can be found in **Ohio Revised Code (ORC) Section 4731**: <https://codes.ohio.gov/ohio-revised-code/chapter-4731>
- Questions about federal cosmetic laws should be directed to the **U.S. Food and Drug Administration** at **(888) 463-6332**. Detailed information about federal labeling requirements is on-line at www.fda.gov
- You must comply with the Ohio's Food, Drug, Cosmetic and Device law, which can be found in **Ohio Revised Code (ORC) Section 3715**: <https://codes.ohio.gov/ohio-revised-code/chapter-3715>
- Ohio's labeling rules can be found in **Ohio Administrative Code (OAC) 901:3 and 901:6-3-01 through 901:6-3-12**. <https://codes.ohio.gov/>

NAICS: 325620/26(Manufacturing), 812199/26(Therapy)

For more help, contact your local Small Business Development Center (SBDC) at www.ohiosbdc.net. Also, remember to check Federal, State and local government agencies. This checklist is about state requirements. Funded in part through a grant with the U.S. Small Business Administration.



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