1st STOP CHECKLIST: CULTURAL/TOURISM CENTER

REQUIREMENTS & REGULATIONS

[] The Ohio Association of Convention and Visitor Bureaus can answer questions regarding the start-up of a tourism center. Contact them at (888) 505-9552 or (614) 241-2226. Information is also available on-line at www.oacvb.org.

[] If you will serve food, you must have a Food Service Operation License. Contact your local health department for license and inspection information.

[] You must charge sales tax on food eaten on the premises of your business and beverages. You need a VENDOR’S LICENSE. Contact YOUR COUNTY AUDITOR.

[] If you will sell alcohol, you must have the appropriate permit. Contact the Ohio Department of Commerce, Division of Liquor Control at (614) 644-2360 for more information. Information is also on-line at http://www.com.ohio.gov/liqr/. *Remember to check local government agencies.*

[] If you have questions about what or when food and beverage sales are taxable, contact the Ohio Department of Taxation at (888) 405-4039 for Business Tax Assistance; (888) 405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also on-line at http://www.tax.ohio.gov. *Remember to check local government agencies.*

[] Contact the Ohio Environmental Protection Agency (EPA) for information about the proper disposal of hazardous and solid waste. The EPA can be reached at (614) 644-3020 for General Inquiries or (800) 329-7518 for Office of Compliance Assistance and Pollution Prevention. The Ohio EPA is also on-line at www.epa.state.oh.us. *Remember to check local government agencies.*

[] Contact the Ohio Development Services Agency, Office of TourismOhio for inclusion in DiscoverOhio.com and 1-800-BUCKEYE. The DiscoverOhio.com/1-800-BUCKEYE database contains information on Ohio tourism destinations. The Division of Travel and Tourism can be reached at (614) 466-8844. Information is also available on-line at www.consumer/discoverohio.com. *Remember to check local government agencies.*

[] Be sure to check with your local county and city government for additional regulations, specifically regarding your needs for zoning. *Remember to check local government agencies*

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

*REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES*

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.