

1st STOP CHECKLIST: CULTURAL/TOURISM CENTER

REQUIREMENTS & REGULATIONS

- [] The **Ohio Association of Convention and Visitor Bureaus** can answer questions regarding the start-up of a tourism center. Contact them at **(888) 505-9552** or **(614) 241-2226**. Information is also available on-line at www.oacvb.org.
- [] If you will serve food, you must have a **Food Service Operation License**. Contact **your local health department** for license and inspection information.
- [] You must charge sales tax on **food eaten on the premises of your business** and **beverages**. You need a **VENDOR'S LICENSE**. Contact **YOUR COUNTY AUDITOR**.
- [] If you will sell **alcohol**, you must have the appropriate permit. Contact the **Ohio Department of Commerce, Division of Liquor Control** at **(614) 644-2360** for more information. Information is also on-line at <http://www.com.ohio.gov/liqr/>. **Remember to check local government agencies.**
- [] If you have questions about what or when food and beverage sales are taxable, contact the **Ohio Department of Taxation** at **(888) 405-4039** for **Business Tax Assistance**; **(888) 405-4089** for **Tax Registration**; or **(800) 282-1782** for the **Forms Request Line**. Information is also on-line at <http://www.tax.ohio.gov>. **Remember to check local government agencies.**
- [] Contact the **Ohio Environmental Protection Agency (EPA)** for information about the proper disposal of hazardous and solid waste. The EPA can be reached at **(614) 644-3020** for **General Inquiries** or **(800) 329-7518** for **Office of Compliance Assistance and Pollution Prevention**. The Ohio EPA is also on-line at www.epa.state.oh.us. **Remember to check local government agencies.**
- [] Contact the **Ohio Development Services Agency, Office of TourismOhio** for inclusion in DiscoverOhio.com and 1-800-BUCKEYE. The DiscoverOhio.com/1-800-BUCKEYE database contains information on **Ohio** tourism destinations. The Division of Travel and Tourism can be reached at **(614) 466-8844**. Information is also available on-line at www.consumer/discoverohio.com. **Remember to check local government agencies.**
- [] Be sure to check with your local county and city government for additional regulations, specifically regarding your needs for zoning. **Remember to check local government agencies**

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.