Permission to build a docking facility or marina must be granted by the U.S. Army Corps of Engineers before the facility is built. For more information, contact the Regulatory Branch at (202)761-8560. Information can also be found on-line at www.lrl.usace.army.mil. *Remember to check local government agencies*

Generally, a marina is a “boat basin that has docks or mooring for seven or more watercraft” (Ohio Revised Code (ORC) Section 3733.21). For specific definitions, see ORC Sections 3733.21-3733.30. The ORC can be found in your local library or on-line at http://codes.ohio.gov/orc.

Marinas are inspected and licensed by the Ohio Department of Health. Contact the Marina Program at (614) 466-1390. Information is also on-line at www.odh.ohio.gov. *Remember to check local government agencies*

If motor fuel will be sold, contact the State Fire Marshal at (614) 752-8200 for specific information about rules governing the equipment, operation and maintenance of filling stations. Information is on-line at www.com.state.oh.us/fire. *Remember to check local government agencies*

The Ohio Environmental Protection Agency (EPA) also regulates motor fuel stations. For permit and regulation information, contact the Ohio EPA at (800) 686-2330 or (614) 644-3020 for general inquiries or (800) 329-7518 for the Office of Compliance Assistance and Pollution Prevention. The Ohio EPA is also on-line at www.epa.state.oh.us. *Remember to check local government agencies*

Information about required instructional signs for gasoline dispensing equipment can be found in Ohio Revised Code (ORC) Sections 3741.13-3741.99. The ORC can be found in your local library and on-line at http://codes.ohio.gov/orc

Motor fuel dealers must pay a tax on motor fuel. You need a motor fuel dealer’s license from the Ohio Department of Taxation. Contact the Motor Fuel Tax Section at (614) 466-3503. Information is also available on-line at http://www.tax.ohio.gov.

Weighing and measuring devices must be inspected. Contact the Ohio Department of Agriculture’s Division of Weights and Measures at (614) 728-6290 or YOUR COUNTY AUDITOR. *Remember to check local government agencies*
If there will be a convenience store, contact the Ohio Department of Agriculture’s Division of Food Safety at (614) 728-6250 for permit information. Information is also on-line at www.ohioagriculture.gov. *Remember to check local government agencies*

If there will be a restaurant, contact your local health department. *Remember to check local government agencies*

If you will sell alcohol, you must have the appropriate permit. Contact the Ohio Department of Liquor Control at (614) 644-2360 for more information. Information is also on-line at http://www.com.ohio.gov/liqr/. *Remember to check local government agencies*

If you will sell any tobacco products, contact YOUR COUNTY AUDITOR’S OFFICE and the OHIO DEPARTMENT OF TAXATION. *Remember to check local government agencies*

If you will sell lottery tickets, contact your regional Lottery Commission Office. Information is available on-line at www.ohiolottery.com. *Remember to check local government agencies*

If you will make any retail sales, you must have a VENDOR’S LICENSE from YOUR COUNTY AUDITOR’S OFFICE. *Remember to check local government agencies*

If you have questions about sales tax, contact the OHIO DEPARTMENT OF TAXATION at (888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also on-line at http://www.com.ohio.gov.

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

*REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES*

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.