

1st STOP CHECKLIST: ENTERTAINMENT SERVICE

REQUIREMENTS & REGULATIONS

Entertainment services include, but are not limited to, clowns, DJ services, bands, dancing, etc.

- [] If you will provide catering services, you must have a **catering food service operation license**. Contact **your local health department** for license and inspection information. **Remember to check local government agencies.**
- [] If you will serve **alcoholic beverages**, you must have the appropriate permit. Contact the **Ohio Department of Commerce, Division of Liquor Control** at **(800) 464-6677**, or **(614) 644-2360** for more information. Information is also on-line at www.com.ohio.gov/liqr/. **Remember to check local government agencies.**
- [] If you will feature recorded or live **music**, you must have permission from the owner of the copyrighted material. You can do this by contacting **The American Society of Composers, Authors and Publishers (ASCAP)**, or **Broadcast Music, Incorporated (BMI)**. For more information, contact **ASCAP** at **(800) 505-4052**, or **BMI** at **(212) 220-3000**. Information is also on-line at www.ascap.com, or www.bmi.com.
- [] If you will make retail sales, a **VENDOR'S LICENSE** is needed. Contact **YOUR COUNTY AUDITOR**.
- [] If you have questions about what or when food and beverage sales are taxable, contact the **Ohio Department of Taxation** at **(888) 405-4039** for **Business Tax Assistance**; **(888) 405-4089** for **Tax Registration**; or **(800) 282-1782** for the **Forms Request Line**. Information is also on-line at <http://www.tax.ohio.gov>. **Remember to check local government agencies.**
- [] If you will provide nude or topless dancing, you should be aware of Ohio's and your city or municipality's laws. Information can be found in **Ohio Revised Code (ORC) Sections 503.51-503.59 and 2907**. The ORC can be found in your local library or on-line at <http://codes.ohio.gov/orc>.

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.