

1st STOP CHECKLIST: ESTHETICS SALON

REQUIREMENTS & REGULATIONS

An esthetics salon deals only with “the application of cosmetics, tonics, antiseptics, creams, lotions, or other preparations for the purpose of skin beautification” (**Ohio Revised Code Section 4713**). If you will provide a service such as hairdressing, you must have a beauty salon license.

- [] Esthetic salons are licensed by the **Ohio State Board of Cosmetology**. The salon may not open until it is approved by the Ohio State Board of Cosmetology Inspector.
- [] An **esthetics salon application** is required. **It should be returned to the Ohio State Board of Cosmetology**. It will take about 30 days to process. If you have questions, contact the **Ohio State Board of Cosmetology** at **(614) 466-3834**. Information and forms are also on-line at www.cos.ohio.gov.
- [] Esthetic salon services and retail sales are taxable. You must have a **VENDOR’S LICENSE** from **YOUR COUNTY AUDITOR**.
- [] If you have questions about what or when food and beverage sales are taxable, contact the **Ohio Department of Taxation** at **(888) 405-4039 for Business Tax Assistance; (888) 405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line**. Information is also on-line at <http://www.tax.ohio.gov>. **Remember to check local government agencies.**
- [] If you will feature recorded or live **music**, you must have permission from the owner of the copyrighted material. You can do this by contacting **The American Society of Composers, Authors and Publishers (ASCAP)**, or **Broadcast Music, Incorporated (BMI)**. For more information, contact **ASCAP** at **(800) 505-4052**, or **BMI** at **(212) 220-3000**. Information is also on-line at www.ascap.com, or www.bmi.com.
- [] For more information about beauty salon regulations, see **Ohio Revised Code (ORC) Section 4713**. The ORC can be found at your local library or on-line at <http://codes.ohio.gov/orc>.

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.