

1st STOP CHECKLIST:

FIREARM SALES

Checklist

- Firearm dealers must comply with regulations established by the **U.S. Treasury Department's Bureau of Alcohol, Tobacco and Firearms (ATF)**. The firearm industry is regulated by the **Gun Control Act**. ****Remember to check local government agencies.****
- Businesses that sell firearms must be licensed by the [ATF](#) and keep extensive sales records. The license application fee is \$200. Licenses must be renewed every three years. The application takes between 45 and 60 days to process. **For specific application information, or additional questions, contact the ATF office in your area or visit them on-line at www.atf.gov.**

Cincinnati
(513) 684-3351

Columbus
(614) 827-8470

Cleveland
(216) 573-8140

- Local governments** also have regulations regarding firearm sales. ***Contact municipal (city) and county licensing authorities.***
- If your business makes retail sales (including firearms), you must have a **VENDOR'S LICENSE**. Contact **YOUR COUNTY AUDITOR** or the **OHIO DEPARTMENT OF TAXATION**. ****Remember to check local government agencies.****
- The **OHIO DEPARTMENT OF TAXATION** can be reached at **(888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line**. Information is also on-line at <http://tax.ohio.gov>. ****Remember to check local government agencies.****
- NAICS 4239/17

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS. *REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES*

*The information contained in this site is for general guidance on matters of interest only and reflects solely the information about the requirements of the State of Ohio. Note, there may be additional local and federal requirements. Accordingly, the information on this site is provided with the understanding that ODSA is not herein engaged in rendering legal, accounting, tax, or other professional advice and services. Before making any decision or taking any action, consult a professional. For more help, contact your local **Small Business Development Center (SBDC)** at www.ohiosbdc.ohio.gov Also, remember to check local government agencies. This checklist is about state requirements. Funded in part through a grant with the U.S. Small Business Administration.