

1st STOP CHECKLIST:

GRAPHIC ART & DESIGN

Checklist

- If you are providing the service of graphic art and design to a client, you do not need a vendor's license.
- If you are mass-producing art to sell, you need a vendor's license. Contact [YOUR COUNTY AUDITOR](#) or the [OHIO DEPARTMENT OF TAXATION](#) for more information.
- If you need a **VENDOR'S LICENSE**, collect sales tax, file tax returns, and keep records of transactions. For more information, contact **YOUR COUNTY AUDITOR** or the **OHIO DEPARTMENT OF TAXATION** can be reached at **(888) 405-4039** for Business Taxpayer Assistance; **(800) 282-1782** for the Forms Request Line; or **(888) 405-4089** for Tax Registration. <http://tax.ohio.gov>. or www.business.ohio.gov.
- Contact the **Ohio Environmental Protection Agency (EPA)** for information about the proper disposal of hazardous and solid waste. The EPA can be reached at **(614) 644-3020 for General Inquiries** or **(800) 329-7518 for Office of Compliance Assistance and Pollution Prevention**. The Ohio EPA is also on-line at www.epa.state.oh.us.
***Remember to check local government agencies.**
- The [ORC](#) and [OAC](#) can be found in your local library or on-line <http://codes.ohio.gov/>.
- For more help, contact your local Small Business Development Center (SBDC). www.ohiosbdc.ohio.gov
- NAICS 5414A/17

THIS IS A CHECKLIST FOR STATE REQUIREMENTS. *REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES*

The information contained in this site is for general guidance on matters of interest only and reflects solely the information about the requirements of the State of Ohio. Note, there may be additional local and federal requirements. Accordingly, the information on this site is provided with the understanding that ODSA is not herein engaged in rendering legal, accounting, tax, or other professional advice and services. Before making any decision or taking any action, consult a professional. For more help, contact your local **Small Business Development Center (SBDC) at www.ohiosbdc.ohio.gov Also, remember to check local government agencies. This checklist is about state requirements. Funded in part through a grant with the U.S. Small Business Administration.*