

# GROCERY STORE/SUPERMARKET

## Checklist

- Contact your local health department for licensing and inspection information at (614) 466-1390. Information is available on-line at <http://www.odh.ohio.gov>.
- If you will make any retail sales, you must have a **VENDOR'S LICENSE** from **YOUR COUNTY AUDITOR'S OFFICE**.
- If you will sell **lottery tickets**, contact your regional **Ohio Lottery Commission Office** at **(800) 686-4208**. Information is available on-line at [www.ohiolottery.com](http://www.ohiolottery.com).
- Weighing and measuring devices must be inspected. Contact the **Ohio Department of Agriculture, Division of Weights and Measures** at **(614) 728-6290**. Information is available on-line at [www.agri.ohio.gov](http://www.agri.ohio.gov).
- If you will sell upholstered or stuffed items, contact the **Ohio Department of Commerce, Division of Industrial Compliance, Bedding and Upholstered Furniture Section** at **(614) 644-2223**. The information is on-line at [www.com.ohio.gov/dico](http://www.com.ohio.gov/dico).
- If you will sell any tobacco products, contact YOUR COUNTY AUDITOR'S OFFICE and the OHIO DEPARTMENT OF TAXATION at 614-466-3402 or 800-443-9275. Also governed by the U.S. Department of the Treasury, Alcohol and Tobacco Tax and Trade Bureau (TTB) for federal information, contact the office in your area (877) 882-3277 or (513)-684-3334. The information is available on-line at <http://www.ttb.gov/tobacco/index.shtml>.
- If you have questions about what or when food and beverage sales are taxable, contact the **Ohio Department of Taxation** at **(888) 405-4039 for Business Tax Assistance; (888) 405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line**. Information is also on-line at <http://www.tax.ohio.gov>.
- The majority of retail liquor permits are available on a quota basis as determined by population in Section 4303.29 of the Ohio Revised Code. Permit classes other than C1, C2, D1, D2, D3, D4, and D5, however, are not subject to quota restrictions.
- Contact the Ohio Environmental Protection Agency (EPA) for information about the proper disposal of solid. The Ohio EPA can be reached at (614) 644-3020 for General Inquiries or (800) 329-7518 for the Small Business Hotline. Information is also on-line at [www.epa.ohio.gov](http://www.epa.ohio.gov).
- If you will feature recorded **music**, you must have permission from the owner of the copyrighted material. You can do this by contacting **ASCAP** or **BMI**. For more

*For more help, contact your local Small Business Development Center (SBDC) at [www.ohiosbdc.net](http://www.ohiosbdc.net). Also, remember to check Federal, State and local government agencies. This checklist is about state requirements. Funded in part through a grant with the U.S. Small Business Administration.*



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information, contact **ASCAP** at (212) 621-6000 ([www.ascap.com](http://www.ascap.com)) or **BMI** at (212) 220-3000 at ([www.bmi.com](http://www.bmi.com)).

- Ohio's Food, Drug, Cosmetic and Device law can be found in **Ohio Revised Code (ORC) Section 3715** <http://codes.ohio.gov> .
- Detailed requirements for specific food and beverage production can also be found in OAC 901 <http://codes.ohio.gov>.
- Ohio's food labeling and retail food safety rules can be found in **Ohio Administrative Code (OAC) 901:3 and 901:6-3-01 through 901:6-3-12**. Contact the **Ohio Department of Agriculture** at (614) 728-6250) to find out more <http://codes.ohio.gov>.

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