

# 1<sup>st</sup> STOP CHECKLIST: INDUSTRIAL SUPPLY SALES

Industrial supply businesses sell machinery/equipment or industrial goods to businesses that will use them in manufacturing a product.

## REQUIREMENTS & REGULATIONS

- [] There are no state level licenses required for industrial supply sales. ***\*Remember to check local government agencies\****
- [] No sales tax is charged on machinery and goods used in manufacturing. ***\*Remember to check local government agencies\****
- [] If your business will make retail sales (sales to an end user) you will need a vendor's license. Contact the local **COUNTY AUDITOR** or the **OHIO DEPARTMENT OF TAXATION**.
- [] The **OHIO DEPARTMENT OF TAXATION** can be reached at **(888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line**. Information is also on-line at <http://tax.ohio.gov>.
- [] If your business will sell items via mail, telephone or Internet, you must comply with the **Federal Trade Commission's (FTC) Mail or Telephone Order Merchandise Trade Regulation Rule**. The Cleveland office of the FTC can be reached at **(216) 263-3410**. The office is also on-line at [www.ftc.gov](http://www.ftc.gov). ***\*Remember to check local government agencies\****
- [] You must also comply with the **Ohio Telephone Solicitation Sales Act**. For more information, contact the **Ohio Attorney General** at **(877)-244-0515 or (614) 466-4320**. The office is also on-line at <http://www.ohioattorneygeneral.gov/>. ***\*Remember to check local government agencies\****
- [] Weighing and measuring devices must be inspected. Contact the **Ohio Department of Agriculture, Division of Weights and Measures** at **(614) 728-6290** or **YOUR COUNTY AUDITOR**. Information is also available on-line at [www.agri.ohio.gov/weights](http://www.agri.ohio.gov/weights). ***\*Remember to check local government agencies\****
- [] Contact the **Ohio Environmental Protection Agency (EPA)** for information about the proper disposal of hazardous and solid waste. The Ohio EPA can be reached at **(614) 644-3020 for General Inquiries or (800) 329-7518 for the Small Business Hotline**. Information is also on-line at [www.epa.state.oh.us](http://www.epa.state.oh.us). ***\*Remember to check local government agencies\****

**For more help, contact your local Small Business Development Center (SBDC).**

[www.ohiosbdc.ohio.gov](http://www.ohiosbdc.ohio.gov)

Remember to check local and federal laws.

**THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.**