

# 1<sup>st</sup> STOP CHECKLIST: JEWELRY STORE

## REQUIREMENTS & REGULATIONS

- [] You must have a **VENDOR'S LICENSE**, collect sales tax, file tax returns and keep records of transactions. For more information, contact **YOUR COUNTY AUDITOR** or the **OHIO DEPARTMENT OF TAXATION**. can be reached at **(888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line**. Information is also on-line at <http://tax.ohio.gov> and at <http://business.ohio.gov> *\*Remember to check local government agencies\**
- [] If you buy or sell gold, silver, platinum, or any kind of precious metals or jewels, you may need a **precious metal dealer's license**. For more information, contact the **Ohio Department of Commerce's Division of Financial Institutions** at **(614) 728-8400**. Information and forms are also on-line at [www.com.state.oh.us/fiin](http://www.com.state.oh.us/fiin). *\*Remember to check local government agencies\**
- [] Weighing and measuring devices must be inspected. Contact the **Ohio Department of Agriculture's Division of Weights and Measures** at **(614) 728-6290** or **YOUR COUNTY AUDITOR**. *\*Remember to check local government agencies\**
- [] For in-depth information about jewelry dealer requirements, please read **Ohio Revised Code (ORC) Section 4728**. The ORC can be found at your local library or on-line at <http://codes.ohio.gov/orc> . *\*Remember to check local government agencies\**

**For more help, contact your local Small Business Development Center (SBDC).**

**[www.ohiosbdc.ohio.gov](http://www.ohiosbdc.ohio.gov)**

**\*REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES\***

**THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.**