1st STOP CHECKLIST: LEGAL DOCUMENT PREPARATION

REQUIREMENTS & REGULATIONS

[1] You may not practice as an attorney and counselor at law in the state of Ohio unless you have successfully completed the Ohio bar examination. For more information or if you have questions about what services you may provide to clients, contact The Supreme Court of Ohio, Office of Bar Admissions at (800) 826-9010 or (614) 387-9340. Information is also on-line at www.sconet.state.oh.us. *Remember to check local government agencies*

[2] If you will provide automatic data processing, computer services or electronic information services, you need a VENDOR'S LICENSE from the OHIO DEPARTMENT OF TAXATION. If you have questions, the OHIO DEPARTMENT OF TAXATION can be reached at (888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also online at http://tax.ohio.gov or at http://business.ohio.gov. *Remember to check local government agencies*

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

*REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES*

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.