

1st STOP CHECKLIST: MOTOR VEHICLE AUCTION

REQUIREMENTS & REGULATIONS

- [] The **Federal Trade Commission (FTC)** has specific regulations for **used car** dealers. For complete information, contact the **FTC's Cleveland Regional Office** at **(216) 263-3410**. The FTC is on-line at www.ftc.gov.
- [] Contact the **Ohio Bureau of Motor Vehicles' Dealer Licensing Division** at **(614) 752-7636** for information about the licenses needed to auction motor vehicles. The Bureau of Motor Vehicles is on-line at www.bmv.ohio.gov. **Remember to check local government agencies.**
- [] Auctions must be conducted by licensed auctioneers. Auctioneers are licensed by the **Ohio Department of Agriculture**. Contact the Auctioneer Program at **(614) 728-6240**. Forms are also available at <http://www.agri.ohio.gov/divs/auctioneer/auctioneer.aspx>. **Remember to check local government agencies.**
- [] As a business owner, you should be aware of Ohio Consumer Laws and the Odometer Rollback and Disclosure Act. For more information, contact the **Ohio Attorney General's Office** at **(800) 282-0515** or **(614) 466-4320**. The office is on-line at <http://www.ohioattorneygeneral.gov/>. **Remember to check local government agencies.**
- [] Contact the **Ohio Environmental Protection Agency (EPA)** for information about the proper disposal of hazardous and solid waste. The EPA can be reached at **(614) 644-3020** for **General Inquiries** or **(800) 329-7518** for **Office of Compliance Assistance and Pollution Prevention**. The Ohio EPA is also on-line at www.epa.state.oh.us. **Remember to check local government agencies.**
- [] To collect sales tax, you must have a **VENDOR'S LICENSE**. Contact **YOUR COUNTY AUDITOR** or for more information about taxes, contact the **Ohio Department of Taxation** at **(888) 405-4039** for **Business Tax Assistance**; **(888) 405-4089** for **Tax Registration**; or **(800) 282-1782** for the **Forms Request Line**. Information is also on-line at <http://www.tax.ohio.gov> or <http://business.ohio.gov/>. **Remember to check local government agencies.**
- [] Stuffed and upholstered items are inspected by the **Ohio Department of Commerce's Division of Industrial Compliance, Bedding and Upholstered Furniture Section**. For more information, contact the Bedding and Upholstered Furniture Section at **(614) 644-2223**. The Ohio Department of Commerce is on-line at www.com.state.oh.us/dico. **Remember to check local government agencies.**
- [] For in-depth information about motor vehicle auctions regulations, please see **Ohio Revised Code (ORC) Section 4501**. The ORC can be found at your local library or on-line at <http://codes.ohio.gov/orc>.

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.