

1st STOP CHECKLIST: MOTOR VEHICLE PARTS & EQUIPMENT STORE

REQUIREMENTS & REGULATIONS

- [] You must charge sales tax on the sale of motor vehicle parts and equipment. If you have a *storefront*, or *mobile or on-site* vehicle repair, you need a **VENDOR'S LICENSE** from **YOUR COUNTY AUDITOR** or information is also on-line at <http://business.ohio.gov>.
- [] If you will sell tires, contact the **OHIO DEPARTMENT OF TAXATION** for information about tire fees.
- [] If you have questions about sales tax, contact the **OHIO DEPARTMENT OF TAXATION** at **(888) 405-4039 for Business Tax Assistance; (888) 405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line**. Information is also on-line at <http://tax.ohio.gov>.
Remember to check local government agencies.
- [] If you will provide motor vehicle collision repair, you must register with the **Ohio Board of Motor Vehicle Collision Repair**. Contact the board at **(614) 995-0714**. Information and registration forms are also available on-line at www.collisionboard.ohio.gov/.
- [] Auto repairs are also regulated by **Ohio's Auto Repairs and Services Law**. Please read the attached information from the **Ohio Attorney General's Office**. If you have questions, contact the Ohio Attorney General's Office at **(800) 282-0515 or (614) 466-4320**. The office is also on-line at <http://www.ohioattorneygeneral.gov/>. **Remember to check local government agencies.**
- [] Contact the **Ohio Environmental Protection Agency (EPA)** for information about the proper disposal of hazardous and solid waste. The EPA can be reached at **(614) 644-3020 for General Inquiries** or **(800) 329-7518 for Office of Compliance Assistance and Pollution Prevention**. The Ohio EPA is also on-line at www.epa.state.oh.us. **Remember to check local government agencies.**
- [] The **Ohio Revised Code** and the **Ohio Administrative Code** can be found in your local library or on-line at <http://codes.ohio.gov>.

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.