

# MOTOR VEHICLE PAWN LOT

## Checklist

- The Federal Trade Commission (FTC) has specific regulations for used car dealers. For complete information, contact the FTC's Cleveland Regional Office at (216) 263-3410. The FTC is on-line at [www.ftc.gov](http://www.ftc.gov).
- Motor vehicle pawnbrokers must be licensed as used car dealers. For complete information, contact the Ohio Bureau of Motor Vehicles' Dealer Licensing Division at (614) 752-7636. The Bureau of Motor Vehicles is on-line at [www.bmv.ohio.gov](http://www.bmv.ohio.gov).
- Motor vehicle pawnbrokers must also be licensed as pawnbrokers. Contact the Ohio Department of Commerce's Division of Financial Institutions at (614) 728-8400. Information and forms are also on-line at [www.com.state.oh.us](http://www.com.state.oh.us).
- Stuffed and upholstered items are inspected by the Ohio Department of Commerce's Division of Industrial Compliance, Bedding and Upholstered Furniture Section. For more information, contact the Bedding and Upholstered Furniture Section at (614) 644-2223. The Ohio Department of Commerce is on-line at [www.com.state.oh.us/dico](http://www.com.state.oh.us/dico).
- To collect sales tax on retail sales, you need a VENDOR'S LICENSE. Contact YOUR COUNTY AUDITOR or information is also on-line at <http://business.ohio.gov>.
- If you have questions about sales tax, contact the OHIO DEPARTMENT OF TAXATION at (888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also on-line at <http://tax.ohio.gov>.
- As a business owner, you should be aware of Ohio Consumer Laws and the Odometer Rollback and Disclosure Act. For more information, contact the Ohio Attorney General's Office at (800) 282-0515 or (614) 466-4320. The office is on-line at <http://www.ohioattorneygeneral.gov/>.
- Contact the Ohio Environmental Protection Agency (EPA) for information about the proper disposal of hazardous and solid waste. The EPA can be reached at (614) 644-3020 for General Inquiries or (800) 329-7518 for Office of Compliance Assistance and Pollution Prevention. The Ohio EPA is also on-line at [www.epa.state.oh.us](http://www.epa.state.oh.us).
- More information about the laws with which pawnbrokers must comply can be found in Ohio Revised Code (ORC) Section 4727. The ORC can be found in your local library and on-line at <http://codes.ohio.gov/orc>.

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*For more help, contact your local Small Business Development Center (SBDC) at [www.ohiosbdc.net](http://www.ohiosbdc.net)  
Also, remember to check Federal, State and local government agencies. This checklist is about state requirements.  
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