

# MOTOR VEHICLE SALVAGE DEALER

## Checklist

- Permits for junkyards are issued locally. Contact the county auditor or the chief executive officer of the municipality where the junkyard will be located.
- Motor vehicle salvage dealers must have a motor vehicle salvage dealer's license from the Ohio Bureau of Motor Vehicles. Contact the Ohio Bureau of Motor Vehicles' Dealer Licensing Division at (614) 752-7636. Information and forms are on-line at [www.bmv.ohio.gov/](http://www.bmv.ohio.gov/).
- You may need a commercial driver's license. Contact the Ohio Bureau of Motor Vehicles (BMV) at (614) 752-7500 for more information. The BMV is on-line at [www.bmv.ohio.gov](http://www.bmv.ohio.gov/).
- Contact the Ohio Environmental Protection Agency (EPA) for information about the proper disposal of hazardous and solid waste. The EPA can be reached at (614) 644-3020 for General Inquiries or (800) 329-7518 for Office of Compliance Assistance and Pollution Prevention. The Ohio EPA is also on-line at [www.epa.state.oh.us](http://www.epa.state.oh.us).
- You must collect sales tax on all retail sales (sales to an end user), including salvage. You need a VENDOR'S LICENSE. Contact YOUR COUNTY AUDITOR or information is also on-line at <http://business.ohio.gov>.
- If you have questions about sales tax, contact the OHIO DEPARTMENT OF TAXATION at (888) 405-4039 for Business Tax Assistance; (888) 405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also on-line at <http://tax.ohio.gov>.
- Trucks with three or more axles, commercial tractors with two or more axles, and two axle trucks with a trailer that weighs at least 3,000 pounds when empty and travel in-state only must have a fuel use tax permit. Trucks that travel outside of the state must have an Ohio International Fuel Tax Agreement (IFTA) Account with the Ohio Department of Taxation. If you have questions, contact the Ohio Department of Taxation's Fuel Use Tax Section at (614) 466-3921. Information is also on-line at <http://tax.ohio.gov>.
- Storage tanks must be inspected before use. Contact the local fire authority or the State Fire Marshal. The State Fire Marshal's Office can be reached at (614) 752-8200 and is also on-line at <http://www.com.ohio.gov/fire/>.
- If you will haul hazardous material, you must register with the Alliance for Uniform Hazmat Transportation. If you have questions, contact the PUCO.
- Depending on the type and size of the vehicle you drive, you may need to register with the Public Utilities Commission of Ohio's (PUCO) Motor Carrier Division. Contact the PUCO at (800) 686-7826 or on-line at [www.puco.ohio.gov](http://www.puco.ohio.gov).
- If you will haul oversize loads, you will need a special hauling permit from the Ohio Department of Transportation (ODOT). Contact ODOT's main office at (614) 466-7170 or your ODOT District Office for more information. Permit and fee information can also be found at <http://www.dot.state.oh.us>.

*For more help, contact your local Small Business Development Center (SBDC) at [www.ohiosbdc.net](http://www.ohiosbdc.net)  
Also, remember to check Federal, State and local government agencies. This checklist is about state requirements.  
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- Every scrap iron, metal, and waste material dealer must keep accurate and complete records of everything the business buys or sells. The records should have the name and address of the customer, a description of the item, and the date and time of the transaction. For complete rules, please see Ohio Revised Code (ORC) Section 1300.62. The ORC can be found in your local library or on-line at <http://codes.ohio.gov/orc>.

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