1st STOP CHECKLIST: MOTOR VEHICLE SERVICE STATION/TRUCK STOP

REQUIREMENTS & REGULATIONS

[] Auto repairs are regulated by Ohio’s Auto Repairs and Services Law. Please read the attached information from the Ohio Attorney General’s Office. If you have questions, contact the Ohio Attorney General’s Office at (877)244-6446 or (614) 466-8831. Information can also be found on-line at http://www.ohioattorneygeneral.gov/. *Remember to check local government agencies.*

[] Contact the State Fire Marshal at (614) 752-8200 for specific information about rules governing the equipment, operation and maintenance of filling stations. Information is on-line at http://www.com.ohio.gov/fire/. *Remember to check local government agencies.*

[] The Ohio Environmental Protection Agency (EPA) also regulates gas and service stations. For permit and regulation information, contact the Ohio EPA at (614) 644-3020 for General Inquiries or (800) 329-7518 for the Small Business Hotline. Information is also on-line at www.epa.state.oh.us. *Remember to check local government agencies.*

[] If you will make any retail sales or sell any tobacco products, you must have a VENDOR’S LICENSE from YOUR COUNTY AUDITOR’S OFFICE or Information is also on-line at http://business.ohio.gov.

[] Motor vehicle fuel dealers must pay a tax on motor vehicle fuel. You need a motor fuel dealer’s license from the OHIO DEPARTMENT OF TAXATION. Contact the Motor Fuel Tax Section at (614) 466-3921. Information is also available on-line at http://tax.ohio.gov. *Remember to check local government agencies.*

[] The OHIO DEPARTMENT OF TAXATION can be reached at (888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also on-line at http://tax.ohio.gov. *Remember to check local government agencies.*

[] If there will be a convenience store or restaurant, contact your local health department for licensing and inspection information.

[] If you will sell lottery tickets, contact your regional Lottery Commission Office. Information is available on-line at www.ohiolottery.com. *Remember to check local government agencies.*

[] If you will sell alcohol, you must have the appropriate permit. Contact the Ohio Department of Liquor Control at (614) 644-2360 for more information. Information is
MOTOR VEHICLE SERVICE STATION/TRUCK STOP
CONTINUED

[] Weighing and measuring devices must be inspected. Contact the Ohio Department of Agriculture’s Division of Weights and Measures at (614) 728-6290 or YOUR COUNTY AUDITOR. Information is also available on-line at http://www.agri.ohio.gov/weights/. *Remember to check local government agencies.*

[] If you will sell upholstered or stuffed items, contact the Ohio Department of Commerce’s Division of Industrial Compliance, Bedding and Upholstered Furniture Section for licensing information. They can be reached at (614) 644-2236. The Ohio Department of Commerce is on-line at www.com.state.oh.us/dico. *Remember to check local government agencies.*

[] Information about required instructional signs for gasoline dispensing equipment can be found in Ohio Revised Code (ORC) Sections 3741.14. The ORC can be found in your local library and on-line at http://codes.ohio.gov/orc.

[] Ohio’s service station laws can be found in Ohio Revised Code (ORC) Section 5735.023.

[] The Ohio Revised Code and the Ohio Administrative Code can be found in your local library or on-line at http://codes.ohio.gov

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

*REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES*

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.

NAICS 4471/16