

# 1<sup>st</sup> STOP CHECKLIST: MOVIE THEATER/DRIVE-IN

## REQUIREMENTS & REGULATIONS

- [] An establishment, especially an outdoor movie theater, designed to permit customers to remain in their motor vehicles while being accommodated. Movie theaters and drive-ins are regulated locally. Contact your local city or municipal authorities.
- [] If food will be served, you must have a **food service operation license**. Contact your **local health department** for license and inspection information.
- [] If you will sell alcohol, you must have the appropriate permit. Contact the **Ohio Department of Liquor Control** at (614) 644-2360 for more information. Information is also on-line at <http://www.com.ohio.gov/liqr/>. *\*Remember to check local government agencies.\**
- [] You must charge sales tax on food eaten on the premises of your business, beverages and retail sales (excluding newspapers). You need a **VENDOR'S LICENSE**. Contact **YOUR COUNTY AUDITOR**. Information is also on-line at <http://business.ohio.gov>.
- [] If you have questions about sales tax, contact the **OHIO DEPARTMENT OF TAXATION** at (888) 405-4039 for Business Tax Assistance; (888) 405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also on-line at <http://tax.ohio.gov>. *\*Remember to check local government agencies.\**
- [] If you will feature recorded or live **music**, you must have permission from the owner of the copyrighted material. You can do this by contacting **The American Society of Composers, Authors and Publishers (ASCAP)**, or **Broadcast Music, Incorporated (BMI)**. For more information, contact **ASCAP** at (800) 505-4052, or **BMI** at (212) 220-3000. Information is also on-line at [www.ascap.com](http://www.ascap.com), or [www.bmi.com](http://www.bmi.com).
- [] Ohio's motion picture laws can be found in **Ohio Revised Code (ORC) Section 1333.05**.
- [] The **Ohio Revised Code** and the **Ohio Administrative Code** can be found in your local library or on-line at <http://codes.ohio.gov>.

**For more help, contact your local Small Business Development Center (SBDC).**

**[www.ohiosbdc.ohio.gov](http://www.ohiosbdc.ohio.gov)**

**\*REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES\***

**THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.**