

# PAWNBROKER / PAWNSHOP

## Checklist

- Pawnbrokers are licensed by the Ohio Department of Commerce's Division of Financial Institutions. Contact the division at (614) 728-8400.
- More information about the laws with which pawnbrokers must comply can be found in Ohio Revised Code (ORC) Section 4727. The ORC can be found in your local library and on-line at <http://codes.ohio.gov/orc>.
- To collect sales tax on retail sales, you need a VENDOR'S LICENSE. Contact YOUR COUNTY AUDITOR. Information is also on-line at <http://business.ohio.gov>.
- If you have questions about sales tax, contact the OHIO DEPARTMENT OF TAXATION at (888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also on-line at <http://tax.ohio.gov>.

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*For more help, contact your local Small Business Development Center (SBDC) at [www.ohiosbdc.net](http://www.ohiosbdc.net)  
Also, remember to check Federal, State and local government agencies. This checklist is about state requirements.  
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