1st STOP CHECKLIST: PERSONNEL PLACEMENT SERVICE
TEMPORARY EMPLOYMENT AGENCY
JOB LISTING SUBSCRIPTION SERVICE

REQUIREMENTS & REGULATIONS

[ ] You will need a VENDOR’S LICENSE if you own a personnel placement service, temporary employment agency or job listing subscription service. *Remember to check local government agencies*

[ ] If you have sales tax questions, contact the OHIO DEPARTMENT OF TAXATION at (888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also on-line at http://tax.ohio.gov. *Remember to check local government agencies*

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

*REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES*

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.

NAICS 561311/16