

1st STOP CHECKLIST: PERSONNEL PLACEMENT SERVICE TEMPORARY EMPLOYMENT AGENCY JOB LISTING SUBSCRIPTION SERVICE

REQUIREMENTS & REGULATIONS

- [] You will need a **VENDOR'S LICENSE** if you own a personnel placement service, temporary employment agency or job listing subscription service. ****Remember to check local government agencies****

- [] If you have sales tax questions, contact the **OHIO DEPARTMENT OF TAXATION** at **(888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line**. Information is also on-line at <http://tax.ohio.gov>.
****Remember to check local government agencies****

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.