1st STOP CHECKLIST: PERSONAL SERVICES

This checklist applies to companion services and miscellaneous personal services such as shopping, running errands, providing limited transportation, organizing photographs, etc.

REQUIREMENTS & REGULATIONS

Ohio's laws regarding homemaker service can be found in Ohio Administrative Code (OAC) Section 173. The OAC can be found in your local library or on-line at http://codes.ohio.gov/oac. Tasks that are components of the homemaker service under rule 173-3-06.4 of the Administrative Code, includes managing the household, handling personal affairs, and providing assistance with self-administration of medications.

Most personal services do not require a state licensing. However, if you will provide cleaning or lawn care services, you will need a vendor’s license from the Ohio Department of Taxation.

Transportation of people is taxable. You must have a vendor’s license and collect sales tax. Contact your county auditor or Information is also on-line at http://business.ohio.gov.

If you have questions about vendor’s licenses or sales tax, contact the Ohio Department of Taxation at (888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also on-line at http://tax.ohio.gov.

If you will provide transportation for your customers, check with your local licensing department to find out what type of license you need.

If you will work with older adults, contact the Ohio Department of Aging at (614) 466-5500 or 1-800-266-4346. Information is also on-line at http://aging.ohio.gov/goldenbuckeye/.

For more help, contact your local Small Business Development Center (SBDC). www.ohiosbdc.ohio.gov

*REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES*

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.