1st STOP CHECKLIST: POOL CLEANING

REQUIREMENTS & REGULATIONS

[] If you will use chemicals (pesticides) to kill vegetation such as algae, you must be licensed by the **Ohio Department of Agriculture**. Contact the **Division of Plant Industry** at (614) 728-6270. Information is also on-line at [www.ohioagriculture.gov/plant](http://www.ohioagriculture.gov/plant). *Remember to check local government agencies*

[] Contact the **Ohio Environmental Protection Agency (EPA)** for information about the proper disposal of hazardous and solid waste. The Ohio EPA can be reached at (614) 644-3020 for General Inquiries or (800) 329-7518 for the Small Business Hotline. Information is also on-line at [www.epa.state.oh.us](http://www.epa.state.oh.us). *Remember to check local government agencies*

[] Sales tax is not collected on pool cleaning services. *Remember to check local government agencies*

[] You must collect sales tax on all retail sales. You need a **VENDOR’S LICENSE**. Contact **YOUR COUNTY AUDITOR**. Information is also on-line at [http://business.ohio.gov](http://business.ohio.gov). *Remember to check local government agencies*

[] If you have questions about sales tax, contact the **OHIO DEPARTMENT OF TAXATION** can be reached at (888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also on-line at [http://tax.ohio.gov](http://tax.ohio.gov). *Remember to check local government agencies*

For more help, contact your local Small Business Development Center (SBDC).

[www.ohiosbdc.ohio.gov](http://www.ohiosbdc.ohio.gov)

*REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES*

**THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.**

NAICS 561790/16