

1st STOP CHECKLIST: RECREATION CENTER/ PLAYGROUND/SWIMMING POOL

REQUIREMENTS & REGULATIONS

- [] The **Americans with Disabilities Act (ADA)** sets specific federal guidelines for wheelchair lifts. For information, contact **(614) 844-5410**, on-line at www.ada-ohio.org/ or the U.S. Department of Justice's ADA Information line at **(800) 514-0301**, on-line at www.usdoj.gov/crt/ada/adahom1.htm.
- [] If you will operate a swimming pool, contact **your local health department**.
- [] If you will serve food, you must have a food service operation license. Contact **your local health department**.
- [] You must charge sales tax on food eaten on the premises of your business, beverages, retail sales (excluding newspapers) and equipment rental. You need a **VENDOR'S LICENSE**. Contact **YOUR COUNTY AUDITOR**. Information is also on-line at <http://business.ohio.gov>.
- [] If you have questions about sales tax, contact the **OHIO DEPARTMENT OF TAXATION** at **(888) 405-4039 for Business Tax Assistance; (888) 405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line**. Information is also on-line at <http://tax.ohio.gov>. **Remember to check local government agencies.**
- [] If you will offer child day care or day camp services, contact the **Ohio Department of Job and Family Services**. For information about requirements and licensing, contact the Ohio Department of Jobs and Family Services at **(614) 466-2100** or the District Office nearest to you. Information is also on-line at <http://jfs.ohio.gov>. **Remember to check local government agencies.**
- [] If you will offer transportation services, contact the **Public Utilities Commission of Ohio (PUCO)**. Depending on the size of the vehicle and the number of passengers it has room for; you may need to register with the PUCO's **Motor Carrier Division**. Contact the division at **(800) 686-7826 or (614) 466-3392**. Information and registration forms can also be found on-line at www.puco.ohio.gov. **Remember to check local government agencies.**
- [] If you will have a bus, it may need to be inspected by the State Highway Patrol. Contact your local State Highway Patrol office for specific information.

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- [] You may need a commercial driver's license. Contact the **Ohio Bureau of Motor Vehicles (BMV)** at **(614) 752-7500** for more information. The BMV is on-line at www.bmv.ohio.gov. **Remember to check local government agencies.**

- [] Contact the **Ohio Environmental Protection Agency (EPA)** for information about the proper disposal of hazardous and solid waste. The EPA can be reached at **(614) 644-3020 for General Inquiries** or **(800) 329-7518 for Office of Compliance Assistance and Pollution Prevention**. The Ohio EPA is also on-line at www.epa.state.oh.us. **Remember to check local government agencies.**

- [] Ohio's recreation laws can be found in **Ohio Revised Code (ORC) Section 1541.09**.

- [] The **Ohio Revised Code** and the **Ohio Administrative Code** can be found in your local library or on-line at <http://codes.ohio.gov>.

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.

NAICS 713990/16