

# 1<sup>st</sup> STOP CHECKLIST: REPAIR

## REQUIREMENTS & REGULATIONS

This checklist applies to general repairs and *does not apply to motor vehicle repairs.*

- [] Repairs are regulated through the Ohio Repairs and Services Rule. For more information, contact the **Attorney General's Office** at **(800) 282-0515** or **(614) 466-4320**. The office is also on-line at <http://www.ohioattorneygeneral.gov/>.
- [] Repair businesses must charge sales tax on repairs. If you have a **storefront**, you need a **VENDOR'S LICENSE** from **YOUR COUNTY AUDITOR**. If you do **mobile or on-site** repair, you need a **DELIVERY VENDOR'S LICENSE** from the **OHIO DEPARTMENT OF TAXATION**.
- [] If you have questions about sales tax, contact the **OHIO DEPARTMENT OF TAXATION** at **(888) 405-4039** for **Business Tax Assistance**; **(888) 405-4089** for **Tax Registration**; or **(800) 282-1782** for the **Forms Request Line**. Information is also on-line at <http://tax.ohio.gov>. *\*Remember to check local government agencies.\**
- [] Contact the **Ohio Environmental Protection Agency (EPA)** for information about the proper disposal of hazardous and solid waste. The EPA can be reached at **(614) 644-3020** for **General Inquiries** or **(800) 329-7518** for **Office of Compliance Assistance and Pollution Prevention**. The Ohio EPA is also on-line at [www.epa.state.oh.us](http://www.epa.state.oh.us). *\*Remember to check local government agencies.\**
- [] Ohio's repair laws can be found in **Ohio Revised Code (ORC) Section 5739.01**.
- [] The **Ohio Revised Code** and the **Ohio Administrative Code** can be found in your local library or on-line at <http://codes.ohio.gov>.

**For more help, contact your local Small Business Development Center (SBDC).**

[www.ohiosbdc.ohio.gov](http://www.ohiosbdc.ohio.gov)

**\*REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES\***

**THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.**