

1st STOP CHECKLIST: SPORTS & MARTIAL ARTS - RECREATION INSTRUCTION

REQUIREMENTS & REGULATIONS

- [] Martial arts studios must comply with the **Prepaid Entertainment Contract Act**. For more information, contact the **Ohio Attorney General's Office** at (877)-244-0515 the office is also on-line at <http://www.ohioattorneygeneral.gov/>. **Remember to check local government agencies.**
- [] Depending on the curriculum and degrees you will offer, your business may need to be registered with the **Ohio State Board of Career Colleges and School's Board of Proprietary School Registration**. The Board of Proprietary School Registration can be reached at (877) 275-4219 or (614) 466-2752. Information is also on-line at <http://scr.ohio.gov>. **Remember to check local government agencies.**
- [] Supervised training, instruction, or activities of children in specific areas, including, but not limited to: **art; drama; dance; music; gymnastics, swimming, or another athletic skill or sport; computers; or an educational** subject conducted on an organized or periodic basis no more than one day a week and for no more than six hours duration, are regulated by the **Ohio Department of Job and Family Services**. For information about requirements and licensing, contact the Ohio Department of Jobs and Family Services District Office nearest to you. Information is also on-line at <http://www.jfs.ohio.gov> or call (614) 466-2100. **Remember to check local government agencies.**
- [] Sales tax is charged on the membership fees. You need a **VENDOR'S LICENSE**. Contact **YOUR COUNTY AUDITOR**. **Remember to check local government agencies.**
- [] If you have questions about sales tax, contact the **OHIO DEPARTMENT OF TAXATION** at (888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also on-line at <http://www.tax.ohio.gov>. **Remember to check local government agencies.**

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.