

# 1st STOP CHECKLIST:

## TRANSPORTATION FOR CHILDREN, ELDERLY & DISABLED

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### Checklist

- For more information, consult the **Ohio Revised Code (ORC) Section 3327** and **Section 306**. The ORC can be found at your local library or on-line at <http://codes.ohio.gov/orc/3327> .
- For information on non-emergency medical transportation check the **Ohio Administrative Code (OAC)** <http://codes.ohio.gov/oac/173-39-02.13>
- Depending on the size of the vehicle and the number of passengers it has room for, you may need to register with the **Public Utilities Commission of Ohio's (PUCO) Motor Carrier Division**. Contact the division at **(800) 686-7826** or **(614) 466-3392**. Information and registration forms can also be found on-line at [www.puco.ohio.gov](http://www.puco.ohio.gov).
- You may need a **COMMERCIAL DRIVER'S LICENSE**. Contact the **Ohio Bureau of Motor Vehicles** at **(614) 752-7500** for more information. The Bureau of Motor Vehicles is on-line at [www.bmv.ohio.gov](http://www.bmv.ohio.gov).
- Intrastate transportation of people is taxable. You must have a **VENDOR'S LICENSE**. For more information, contact [YOUR COUNTY AUDITOR](#) or the [OHIO DEPARTMENT OF TAXATION](#). Information is also on-line at <http://business.ohio.gov>.
- The **OHIO DEPARTMENT OF TAXATION** can be reached at **(888) 405-4039** for **Business Tax Assistance**; **888-405-4089** for **Tax Registration**; or **(800) 282-1782** for the **Forms Request Line**. Information is also on-line at <http://tax.ohio.gov>.
- The **Americans with Disabilities Act (ADA)** sets specific federal guidelines for wheelchair lifts. For information, contact (614) 844-5410 (on-line <http://www.ada.gov/>) or the U.S. Department of Justice's ADA Information Line at **(800) 514-0301** (on-line at [www.usdoj.gov/crt/ada/adahom1.htm](http://www.usdoj.gov/crt/ada/adahom1.htm))
- There are specific restrictions about what type of vehicle is considered a **school bus** and what type of vehicle is just a **transportation service for children**. If you have questions or would like more information, contact the **Ohio State Highway Patrol's Office of Licensing and Commercial Standards** at **(614) 466-4056**.
- If you will be transporting children to and from day care centers, contact the **Ohio Department of Human Services District Office** nearest to you for information about requirements, or visit on-line at <http://jfs.ohio.gov/>.
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THIS CHECKLIST IS ABOUT STATE REQUIREMENTS. \*REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES\*

*\*The information contained in this site is for general guidance on matters of interest only and reflects solely the information about the requirements of the State of Ohio. Note, there may be additional local and federal requirements. Accordingly, the information on this site is provided with the understanding that ODSA is not herein engaged in rendering legal, accounting, tax, or other professional advice and services. Before making any decision or taking any action, consult a professional. For more help, contact your local **Small Business Development Center (SBDC)** at [www.ohiosbdc.ohio.gov](http://www.ohiosbdc.ohio.gov) Also, remember to check local government agencies. This checklist is about state requirements. Funded in part through a grant with the U.S. Small Business Administration.*