

1st STOP CHECKLIST:

TRAVEL AGENCY TOUR PROMOTER

Checklist

- Sale of intrastate travel and tour packages is taxable. You must a **VENDOR'S LICENSE**. For more information, contact [YOUR COUNTY AUDITOR](#) or the [OHIO DEPARTMENT OF TAXATION](#)
- The **OHIO DEPARTMENT OF TAXATION** can be reached at **(888) 405-4039 for Business Tax Assistance; 888-405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line**. Information is also on-line at <http://tax.ohio.gov>.
- The **Ohio Development Services Agencies, Ohio Tourism Industry Office website, <http://industry.discoverohio.com>**, has free advertising and marketing opportunities.
- You may want to consider applying for an **IATA Number** (although it is not required). It is simply an identification number that distinguishes one accredited travel agency from another. It also lets an agency sell airline tickets. They can be reached at **(514) 874-0202**. Information is also available on-line at www.iata.org.
- NAICS 561510/17

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS. *REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES*

The information contained in this site is for general guidance on matters of interest only and reflects solely the information about the requirements of the State of Ohio. Note, there may be additional local and federal requirements. Accordingly, the information on this site is provided with the understanding that ODSA is not herein engaged in rendering legal, accounting, tax, or other professional advice and services. Before making any decision or taking any action, consult a professional. For more help, contact your local **Small Business Development Center (SBDC) at www.ohiosbdc.ohio.gov Also, remember to check local government agencies. This checklist is about state requirements. Funded in part through a grant with the U.S. Small Business Administration.*