1st STOP CHECKLIST: MINIATURE GOLF COURSE

REQUIREMENTS & REGULATIONS

[ ] If you will serve food, you must have a food service operation license. Contact your local health department.

[ ] You must charge sales tax on food eaten on the premises of your business, beverages, retail sales (excluding newspapers) and equipment rental. You need a VENDOR’S LICENSE, please register at http://business.ohio.gov. The website allows you to set up your account and remit sales tax.

[ ] If you have questions about what or when food and beverage sales are taxable, contact the Ohio Department of Taxation at (888) 405-4039 for Business Tax Assistance; (888) 405-4089 for Tax Registration; or (800) 282-1782 for the Forms Request Line. Information is also on-line at http://www.tax.ohio.gov. *Remember to check local government agencies.*

[ ] If you will offer child day care or day camp services, contact the Ohio Department of Job and Family Services. For information about requirements and licensing, contact the Ohio Department of Jobs and Family Services at (614) 466-2100 or the District Office nearest to you. Information is also on-line at http://jfs.ohio.gov. *Remember to check local government agencies.*

[ ] Contact the Ohio Environmental Protection Agency (EPA) for information about the proper disposal of hazardous and solid waste. The EPA can be reached at (614) 644-3020 for General Inquiries or (800) 329-7518 for Office of Compliance Assistance and Pollution Prevention. The Ohio EPA is also on-line at www.epa.state.oh.us. *Remember to check local government agencies.*

[ ] The Americans with Disabilities Act (ADA) sets specific federal guidelines for wheelchair lifts. For information, contact (614) 844-5410. Information is also on-line at http://www.disabilityrightsohio.org/ada, or the U.S. Department of Justice’s ADA Information Line at (800) 514-0301, or on-line at http://www.ada.gov/.

[ ] The ORC and OAC can be found in your local library or on-line at http://codes.ohio.gov/.

For more help, contact your local Small Business Development Center (SBDC).

www.ohiosbdc.ohio.gov

*REMEMBER TO CHECK LOCAL GOVERNMENT AGENCIES*

THIS CHECKLIST IS ABOUT STATE REQUIREMENTS.