



_____, 2018

Dear First Name,

As you may recall on our first visit I mentioned that the State of Ohio and the U.S. Small Business Administration, funders of my center, require a report of economic impact from each Small Business Development Center (SBDC) as a way of judging our services in the communities we serve.

I enjoy helping companies like yours create and grow businesses and meeting our mission – Accelerate Business Success. I'm very fortunate to have the chance to help such a diverse array of small businesses overcome with complex challenges, create jobs and grow.

That said, it is critical for my center to report back on **your** successes – no matter how big or small. Because we don't charge small business for our basic services, o with free and discounted services, don't charge for our servithout such information, my center stands to lose funding which is otherwise used to provide your business with free and discounted services. Please take a moment to answer the questions on the next page so my center can maintain its funding.

Thank you as always for your cooperation.

Director or Business Advisor Name
Title
Ohio SBDC at _____





The below categories pertain to your company's sales activities for the period **October 1, 2017- September 30, 2018**. All information you provide is strictly confidential. No individual results or company specific information will be shared with a third party.

Please complete the information below and return to us via **Email:** _____

We would appreciate your reply by _____.

Company Name:

Reportable Impact - Jobs

Jobs **Created** between 10/01/2017 and today: _____

Jobs **Retained** for the same period: _____

Reportable Impact - Sales Increase

Dollar value of Gross Sales for the same period: \$ _____

Dollar value of Export Sales for the same period: \$ _____

Exporting to which countries? _____

Reportable Impact – Investments

Please complete dollar values for all that apply to your business for the same period:

LOAN	AMOUNT	OWNER INVESTMENT	AMOUNT
Commercial/Bank	\$	Equity Cash	\$
Private Investor	\$	Credit Card	\$
Line of Credit	\$	Personal Assets	\$
Micro or Revolving Loan	\$	Home Equity	\$
SBA	\$	Other	\$
OTHER CAPITAL	AMOUNT	OTHER CAPITAL	AMOUNT
Surety Bond	\$	Venture Capital	\$
Grant	\$	Stock Issue	\$
Trade Credit	\$	Seller Financing	\$
Tax Credit	\$	Tax Abatement	\$

I, the client/company, acknowledge the above economic impact was attributed to the assistance I received from the Ohio Small Business Development Center

Signed by Client/Company Owner: _____ Date _____

Comments:

